



**Public Library of New London**  
**Regular Meeting of Board of Trustees**  
**October 19, 2010**

- 1. Call to Order:** President D. Roth called the meeting to order at 4:07 PM.
- 2. Roll Call:** Present: J. Briddell, D. Hersant, M. Doherty, E. Gerity, J. Esposito, J. Gonzalez, A. Gordon, B. Willoughby., D. Roth. S. Maryeski, Director, Excused: M. Cibes, E. Garcia-Gonzalez. Absent: D. Cornish.
- 3. Public Comments:** None
- 4. Acceptance of Minutes: MOTION: D. Hersant Second: B. Willoughby. Minutes accepted as presented.**
- 5. Correspondence: none**
- 6. Reports:**
  - a. Directors Report:** See attached report. Of note:  
Facilities: Telephone bills are now reduced about \$100/month so far, and should decrease more.  
Community Block Grant: The splice joints of the metal copings will be re-caulked and the flashing at the base of the parapets will be repaired on the flat roof.  
The grant received from the Frank Loomis Palmer Fund in 2007 for capital support for the Children's room has been reconciled.  
Circulation statistics: -see report- over 10,000 persons counted on the door counter.
  - b. Executive Committee: No meeting**
  - c. Personnel Committee:** J. Esposito reported Library Associate will work 35 hrs @\$14/hr. The position description was presented. **MOTION: TO ACCEPT POSITION DESCRIPTION by B. Willoughby, Second: D. Hersant. SO MOVED.**
  - d. Treasurer's Report:** D. Hersant – see attached budget- Briefly discussed. Placed on file.
  - e. Fund Raising:** Bulk stamping used, 547 pieces distributed. Printing and mailing costs \$625.
  - f. Grants:** B. Willoughby: During a walk through of the Library all purchases of furniture and equipment were reviewed for the Board Room, Community Room, Children's Room and Adult Reading Room. The list is now complete.
  - g. Building and Grounds: New Chair is Gordon Angel, who is now a member of the Board of Trustees.** No report for this meeting.
  - h. Friends of the Library:** J. Esposito announced the Annual Friends Party will be held on November 14, from 3-5 PM.
  - i. Policy and ByLaws:** M. Doherty More persons are needed on the committee to fill the ByLaws Committee. Volunteers from the Board are sought.
  - j. Long Range Planning:** J. Briddell: No Report.
  - k. Other Business:**

James Lathrop an employee of the City of New London will be asked to attend the next meeting of the Board to discuss Health Savings Accounts for the Employees.

Jose Gonzalez will send report to M. Cibes regarding what other Libraries are doing for Fund Raising.

Next Meeting is November 16, 2010 at 4:00 PM.

**MOTION TO ADJOURN: D. Hersant, Second: M. Doherty. Meeting adjourned at 5:30 PM.**

Respectfully submitted,

Ethel Gerity, Secretary to the Board.