

## Program Guidelines

# CITY OF NEW LONDON POET LAUREATE 2021

## PROGRAM OVERVIEW

The honorary position of the City of New London Poet Laureate was established in 2016 by a resolution of the City Council. As the City's representative poet, the Poet Laureate serves as an ambassador for poetry by promoting and encouraging the appreciation of creative expression through poetry and literary arts activities.

The Poet Laureate writes and shares their work in public appearances, digital media, workshops, and inspires the community to find and share their own creative voices.

The Mayor appoints a resident as the City Poet Laureate based on the recommendation of the Selection Committee.

## PROGRAM TIMELINE

Applications announced: the first December City Council Meeting – December 7<sup>th</sup>, 2020

Application Deadline: Closed at 4:00 PM Friday, February 5<sup>th</sup>

Selection Committee Review & Interviews: From February 6<sup>th</sup> to March 9<sup>th</sup>

Award Notification: on or before March 19<sup>th</sup>, 2021

Official Appointment: First Council meeting in April: National Poetry Month – April 5<sup>th</sup>

New London Poet Laureate Term: Monday, April 5, 2021 to Monday, April 1, 2024

## Poet Laureate EXPECTATIONS

- Is able to design and implement a strategy to engage the community in ways that nurture creative expression, increase literacy, build self-confidence in communication and expose the power and beauty of language through poetry.
- Possesses skills in public speaking, presentation and interaction with audiences.
- Will write and distribute poems through print and/or electronic media during term served.
- Will collaborate with New London Public Schools on an event or program.
- Will participate in the Public Library of New London's annual poetry event and other programs.
- Will present original work at the mayoral and council swearing in ceremonies.
- In addition to the above, will provide at least two (2) public appearances in New London each year of the three (3) year term. May include but not limited to, open mic performances, poetry slams, poetry reading events, radio or television appearances and participation at community organizations' events.
- Will engage youth in the work of the Laureate and explore possibilities of Junior Poet Laureates.

*"Artists and poets are the raw nerve ends of humanity. By themselves they can do little to save humanity. Without them there would be little worth saving."*

*- Anonymous inscription on a cemetery headstone*

## **TERMS OF SERVICE AND REMUNERATION**

- One three (3) year term with an annual stipend of \$300 as part of a grant contract.
- The City reserves the right to revoke the tenure of the Poet Laureate if he or she fails to fulfill his/her duties and/or moves out of New London.

## **ELIGIBILITY AND CRITERIA**

- Must be full-time New London residents (for at least the two years prior to the application deadline).
- Must be at least 18 years of age on or before the application deadline date.
- A poet who has applied before may re-apply. A new application must be submitted.
- Have access to reliable transportation, either public or private.
  - ❖ Previous New London Poet Laureates and Selection Committee members and their immediate families are not eligible to apply.

## **APPLICATION PROCESS**

Applications and requested materials must be submitted to [NLPoetLaureate@newlondonct.org](mailto:NLPoetLaureate@newlondonct.org)  
AND [stetteh@newlondonct.org](mailto:stetteh@newlondonct.org)

Applicants must provide the following:

Completed application includes:

- Up to 600 words of narrative: expressing your interest and commitment to this role; noting past poetry activities; and explaining how you would engage the community. (8 ½" x 11" with Times New Roman 12 point font)
- Resume - list published works, public readings, awards, honors or other recognition. Include links to website(s), YouTube and/or Vimeo files, etc.
- Two (2) letters in support of your application.
- A work sample that may not exceed 15 continuously numbered pages (8 ½" x 11" and no smaller than 12 point type). Please provide copyright information where appropriate.

## **REVIEW PROCESS**

A City Council appointed panel of literary professionals and community members form the New London Poet Laureate Selection Committee and will review eligible submissions.

The selection criteria are:

- Excellence of the poet's work.
- Compelling narrative.
- Commitment to fostering appreciation and participation in poetry, including among youth.
- An oral presentation of original work and interview, as invited.

New London Poet Laureate Selection Committee reserves the right to request further information from applicants and/or review publicly accessible information, articles, etc. about the applicants as a way to conduct a thorough and thoughtful review process.

The New London Poet Laureate Selection Committee's recommendation is then submitted to the Mayor for review, final approval and appointment.

### **SELECTION COMMITTEE**

- The City Council of the City of New London shall appoint a Poet Laureate Selection Committee consisting of five (5) members, who shall be residents of the city.
- Said members shall serve without compensation and may not be employees of the City.
- All five (5) members shall be appointed to serve three-year terms.
- Appointees shall continue to serve after expiration of their terms until their successors are appointed and take office. Appointees may be reappointed for successive terms.
- The Selection Committee shall elect a chairperson and a vice-chairperson from its own number.
- The Office of Economic Development & Planning (ODP) will provide technical assistance to the Selection Committee and the Poet Laureate Program, to include but not limited to the following:
  - Convene and notice Selection Committee meetings
  - Take and post minutes
  - Produce and promote the call for poets (requests for applications)
  - Receive and confirm qualified submissions for the Selection Committee's consideration
  - Coordinate interviews with applicants as requested
  - Request items for the Council agenda as appropriate

### **PUBLIC LIBRARY OF NEW LONDON**

- Library to act as fiduciary for Poet Laureate stipends
- Library staff to produce a finance report to the Selection Committee
- Library staff to communicate to ODP any issues or situations that prevent the Poet Laureate from fulfilling expectations. For example; moving out of New London, miss appearances, etc.
- Library staff will provide technical assistance and support to the appointed Poet Laureate, to include but not limited to the following:
  - Approve the Poet Laureate's strategy to engage the community
  - Communication, support and guidance for accountability with fulfilling expectations
  - Coordinate the library's annual poetry event
  - Approve release of annual stipend funds

*I don't care for the praise of the nations,  
Or a niche in the great hall of fame, Or  
that posterity should remember me  
When my dust and the dust are the same;  
But my soul will be glad if my friends say As  
they turn from my bier with a sigh "Though  
he left no great name, yet he played out the  
game*

*A Regular sort of a Guy – Eugene  
O'Neill*