



Public Library of New London

MINUTES

**Regular Meeting of Board of Trustees
October 20, 2009, 4:00 P.M.**

1.0 CALL TO ORDER.

President Al Kinsall called the meeting to order at 4:10 p.m.

2.0 ROLL CALL.

Board members Peg Cibes, L. David Cornish, Mary Doherty, Josie Esposito, Elizabeth Garcia Gonzalez, Ethel Gerity, David Hersant, Al Kinsall, Robert Place, Daneen Roth, Bertha Willoughby. City Council Liaison Adam Spreccace. Director Suzanne Maryeski,

3.0 PUBLIC COMMENTS (none)

4.0 ACCEPTANCE OF MINUTES

MOTION – Bertha Willoughby moved to accept the minutes of the September 15, 2009, meeting with the following correction: Renumber item 6.h.(iii) as item 6.i.(v).

5.0 CORRESPONDENCE

October 21 – Resignation of Al Kinsall from the Board.

6.0 REPORTS

- a. **DIRECTOR.** The Director presented three sets of written materials (attached):
- A written report about personnel, building & grounds, programs, community contacts/events/publicity, gifts & grants
 - A packet of media clips about the Library.
 - An analysis of the costs/benefits of restoring Saturday hours.
- (i) **MOTION** – Bertha Willoughby moved to close the Library on the Friday after Thanksgiving. The motion was seconded and passed unanimously.
- (ii) The Director will investigate grant opportunities with respect to energy conservation.
- (iii) The Director will submit a coupon to NL Mainstreet's newsletter, offering forgiveness of the fine for one overdue book before June 30, 2010.
- (iv) The Director will consult with the Chamber of Commerce and McDonald's foundation in order to ascertain the reason for denial of the Library's grant applications.
- (v) **MOTION** – Daneen Roth moved to restore Saturday hours (10:00 a.m.-2:00 p.m.) starting November 6, with an accompanying fund-raising effort. The motion was seconded and passed unanimously.
- (vi) The Library received the following gifts:
- \$25 from Patricia Hannaford in memory of Libbe Miceli (September 9)

- \$100.00 from Wednesday Book Club in appreciation for staff support (September 23)
 - \$2,197.08 from Isabel S. Crosby Trust (July 25)
 - \$50.00 from Faulkner & Boyce in honor of Atty. David P. Condon (July 6) [Total to date = \$11,746.00]
 - \$100.00 from Quaker Hill Fire Co. in thanks for Atty. Tom Londregan's work on real estate deeds (September 10)
 - October 19 – Donation of \$100 from Cathy Wilson (unrestricted).
- b. EXECUTIVE COMMITTEE (no report)
- c. PERSONNEL/NOMINATING COMMITTEE. Daneen Roth reported that José Gonzalez, Chair of the U.S. Coast Guard Academy's Humanities Department and author, will attend the next meeting as a potential new Board member.
- d. FINANCE COMMITTEE. David Hersant presented the Balance Sheet as of September 30, the monthly and year-to-date Profit & Loss statements, the Wells Fargo summary statement, and a QuickBook report of deposits to bank accounts (all attached). At future meetings he will present only the monthly Profit & Loss statement and the QuickBook report of bank deposits, with the other statements going only to members of the Finance Committee for review.
- e. DEVELOPMENT COMMITTEE (no report)
- f. BUILDING/GROUNDS COMMITTEE. See Director's report, 6(a) above.
- g. FRIENDS OF THE LIBRARY. Josie Esposito reported:
 - (i) The upcoming Friends brochure will be prepared in a new format designed and donated by Jean Segal.
 - (ii) The Friends Annual Meeting and Party will be held on November 15, from 3:00 to 5:00 p.m.
 - (iii) The Friends will provide \$1,000 in "seed" money to start the restored Saturday hours.
- h. POLICY/BYLAWS COMMITTEE (no report)
- i. LONG RANGE PLANNING COMMITTEE (no report)
- j. OTHER BUSINESS. Bertha Willoughby reported that the New London Chapter of the SECT Chamber of Commerce will introduce the new Library Director to its membership at its annual Meet and Greet event on January 27 at 7:45 a.m. at the Radisson Hotel.

7.0 ACTION ITEMS

- a. **MOTION** – Ethel Gerity moved to accept with regret the resignation of Al Kinsall from the Board as of the end of the October meeting. The motion was seconded and passed unanimously.
- b. **MOTION** – Ethel Gerity moved to appoint Vice President Daneen Roth as President of the Board for the remainder of Al Kinsall's term. The motion was seconded and passed unanimously.

- c. **MOTION** – Bob Place moved to table discussion of the use of the David Condon wedding and memorial donations until the next meeting. The motion was seconded and passed unanimously.

8.0 EXECUTIVE SESSION (none)

9.0 SETTING OF FUTURE BUSINESS (none)

10.0 ADJOURNMENT

MOTION – Peg Cibes moved to adjourn at 5:45 p.m. The motion was seconded and passed unanimously.

Respectfully submitted,
Margaret Cibes, Secretary

DISTRIBUTION OF MINUTES

Board of Trustees
City Clerk (4)
Library Director
City Council Liaison
Library website: www.PLNL.org